

## Civil Service Rule XI

NLT 08 MAY 2025	60 Days Prior to Probationary Period End	30 Days Prior to Probationary Period End
Agency Prepares list of Probationary Employees whose probationary period ends after 24 JUL 2025	Agency Directed Leadership meets with Probationary Employees prior to end of Probationary Period. Use evaluation criteria below	Agency Certifies that finalizing employee advancement is in the public interest/ <b>or informs employee in writing that they will not continue in government service</b>

### Probationary Employee Evaluation Criteria:

1. The employee's performance and conduct.
2. The needs and interests of the agency.
3. Whether the employee's continued employment would advance organizational goals of the agency or the government.
4. Whether the employee's continued employment would advance the efficiency of the service